

# UAW-Ford Industrial Readiness Certificate Program

## Registration Information and Important Dates

Macomb Community College

<b>REGISTRATION INFORMATION</b>			
<b>How Does a Student Register?</b>			
<b>In Person:</b>	Macomb Community College 7900 Tank, Warren, 48092 MTEC Building Front Desk		
<b>Website:</b>	email to <a href="mailto:workforcedev@macomb.edu">workforcedev@macomb.edu</a>		
<b>Tuition Cost:</b>	IRCP-1 \$313 Total fees if any \$0	IRCP-2 \$313 Total fees if any \$0 Fees if any \$_____	IRCP-3 \$412 Total fees if any \$0 Fees if any \$_____
<b>IMPORTANT DATES</b>			
Term Name	Insert Term Here	Insert Term Here	Insert Term Here
<b>Registration window:</b>	08/05/19 to 09/14/19	08/05/19 to 10/12/19	08/05/19 to 11/09/19
<b>Term start/ end date:</b>	09/14/19 to 10/05/19	10/12/19 to 11/02/19	11/09/19 to 12/14/19
<b>Tuition voucher due date:</b>	09/14/19	10/12/19	11/09/19
<b>Last date to drop course for full tuition refund:</b>	09/13/19	10/11/19	11/08/19
<b>Last date to drop course for partial tuition refund (Insert %):</b>	NA/ /	NA/ /	NA/ /
<b>Process to drop courses:</b>	100% refund if student drops prior start date. 0% if student drops on start date or thereafter.		
<b>Contact person &amp; phone number at school for student questions:</b>	<div style="display: flex; justify-content: space-between;"> <span>Janet D'Annunzio</span> <span>Phone (586) 498-4157</span> </div>		

**REMINDER:** Students must apply for tuition assistance at [www.myuawford.com](http://www.myuawford.com) and be approved prior to registering at the school. Once registered, students must log back into their

[www.myuawford.com](http://www.myuawford.com) account and electronically release the tuition voucher for payment by due date or the school will be required to drop student from the course.



# Workforce & Continuing Education

MACOMB COMMUNITY COLLEGE

## REGISTRATION FORM IRCP8001 – IRCP8002 – IRCP8003

**PLEASE PRINT CLEARLY. MUST PROVIDE: FULL NAME, FCA ID #, COMPLETE SSN, & DATE OF BIRTH.**

Please list only CURRENT and TRUE information for official records, certificates of completion or certification, and transcripts. This information will be maintained confidentially within FERPA guidelines.

Name: **Last** **First** **Middle (optional)** **UAW Local No.** **Plant Name**

**Social Security Number (U.S.)**

**Birth Date (mm/dd/yyyy)**

**Macomb ID # (if Known)**

**Plant Location**

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Country of Citizenship:

☐

U.S.

☐

Other Country: \_\_\_\_\_

Home Mailing Address

City

State

Zip Code

Phone Number (include area code)

E-Mail Address (please print clearly)

**Terms & Conditions:** I authorize release of my full academic record to my sponsoring employer. I recognize and understand that, if for any reason my employer does not cover costs, I will be held responsible for the charges. If I fail to drop the course during the 100% refund period listed below, and my employer does not cover costs, I will be responsible for the cost. Failure to pay will result in a "HOLD" on records and future registration will not be possible. Delinquent accounts are turned over to a collection agency, assessed a 25% delinquent fee and reported to all credit bureaus. The information as listed on this form is true to the best of my knowledge.

**Refund Period:**

- 100% refund if course is cancelled by College.
- 100% refund if student drops prior to the course start date.
- 0% refund if student drops on or after course start date.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

For office use only:

Date/Time Form Received: \_\_\_\_\_

By: \_\_\_\_\_

JD 040116

EMAIL COMPLETED FORMS TO: [workforcedev@Macomb.edu](mailto:workforcedev@Macomb.edu) - Include E-Mail Subject Line: IRCP

REGISTER IN PERSON: Macomb Community College – MTEC – 7900 Tank Avenue - Warren - 48092

Help Line or Questions – 586.498.4100



# Workforce & Continuing Education

MACOMB COMMUNITY COLLEGE

## REGISTRATION FORM IRCP8001 – IRCP8002 – IRCP8003

Course Number	Section #1	Days	Times	Class Dates	Weeks
IRCP8001		Saturday	8:00AM – 4:30PM	Sept. 14, 21, 28, Oct 5	4
IRCP8002		Saturday	8:00AM – 4:30PM	Oct. 12, 19, 26, Nov. 2	4
IRCP8003		Saturday	8:00AM – 4:30PM	Nov. 9, 16, 23, 30, Dec. 7, 14	6
Course Number	Section #2	Days	Times	Class Dates	Weeks
Course Number	Section #3	Days	Times	Class Dates	Weeks
Course Number	Section #4	Days	Times	Class Dates	Weeks

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