How to Release an Approved Tuition Assistance Voucher

1. Log into your tuition assistance account on **www.myuawford.com**

2. Click on Employee Tuition Assistance Applications

3. On the Employee Tuition Assistance Applications page you will see a section that says Previous Applications. Locate your application there

4. Click on the **Activate Voucher** button associated with that application (see picture below)

5. Your voucher will electronically be sent to your school

Employee Tuition Assistance Applications

SUBMIT NEW APPLICATION

Submit a New Application for Industrial Readiness Certificate Program (IRCP)	Submit a New Application for Credit Based Courses/ETAP	Submit a New Application for Non-Credit Courses/PDA

PREVIOUS APPLICATIONS

◄**PREVIOUS** Page 1 of 3 **NEXT**►

HENRY FORD COMMUNITY COLLEGE OFFICE OF THE CONTROLLER
5101 EVERGREEN DEARBORN, MI 48128

PDA APPLICATION ID: 385672
✓ Application Approved on 04/04/2016

Courses for 05/09/2016-08/30/2016	Industrial Readiness Certificate
IRCP-1: Shop Arithmetic	
IRCP-2: Machine Tool Blueprint Reading	

$ Requested (PDA): $424.00 Approved: $424.00

View Application Summary   Activate Voucher

Apply for Book Reimbursement

This provider is an electronic biller and will receive your voucher electronically when you click 'Activate Voucher'.